

Roads to Learning and Earning

Lesson Plan

Topic: Self Reflection of my Job Performance

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School: Burns High School and Shelby High School

Objective Being Taught	OCS Students will be able to identify their strengths and weaknesses based on self-evaluation.
RTLE Matrix Objective	Teach students work skills and ways to evaluate their own work performance in relevant job placements.
Student Audience/Length	Juniors and Seniors in the OCS Program / 1 Week
Materials/Resources Needed	<ul style="list-style-type: none">• Self-Evaluation Form• Job Placement Sites• Role play scenarios
Teaching Procedure	<ul style="list-style-type: none">• Introduction of lesson - discuss what strengths and weaknesses are. Review previous assessment results.• Discuss various job sites/placements. Determine what skills are required for each location.• Have students' list top 3 choices of where they would like to do their internship and job skills required for each location.• Review the self-evaluation form. Role play examples of what each criteria consists of. For example: dress code, time management, team work, clean up. Students can role play appropriate and inappropriate work performance and discuss how each job skill should be evaluated on the form. There are two forms attached that teachers can choose from to teach self-evaluation lesson.
Check for Understanding and Assessment of Lesson	<ul style="list-style-type: none">• Students will successfully evaluate his/her job performance. They will rate each work area on a scale of 1-5, with 1 being poor, 2 being fair, 3 represents good performance, 4 is very good, and 5 is excellent.• Students will demonstrate work behaviors by checking one of the three choices (always, sometimes, or never) to show self-evaluation of job performance skills.• Student will be able to discuss areas of high success as well as areas for improvement based on their weekly self-evaluation.
Wrap Up/Review	<ul style="list-style-type: none">• Today we learned about various job skills and how to evaluate your job performance using a self-evaluation form.

Role Play Scenarios

Being on Time:

I am always on time. Talking about what time students have to be at school and in classes and the importance of being on time. Have students' role play getting to the class on time and being prepared to begin when class starts. Then another group of students can come in late and have trouble getting focused and ready to being work.

Having Good Attendance:

I have good attendance. Have the students access PowerSchool and discuss if they are always, sometimes, or never absent. Talk about the importance of being in school and at work every day.

Being Dependable:

I am dependable. Give examples of a student doing an on-campus job of taking out the trash and how teachers depend on the trash cans being emptied each day. Have students share other examples of people they depend on and of people that depend on them.

Completing Work:

My work is completed on time. When making a product there is always a timeline for completion of the items. Students could role play working together and completing a task. Then have another group role play and get distracted by their cell phones and not complete the assignment.

Student Self-Evaluation

Name: _____

Date: _____

Work Related Behaviors	Always	Sometimes	Never
I am always on time.			
I have good attendance.			
I am dependable.			
My work is completed on time.			
I am honest.			
I can be trusted.			
I cooperate with others.			
I can accept criticism.			
I am able to follow directions.			
I am willing to learn.			
My appearance is neat and clean.			
I begin my work on my own.			